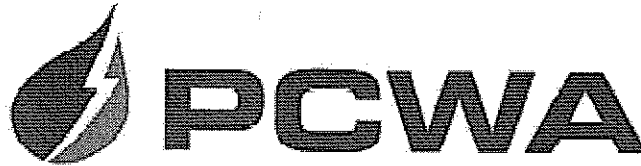


**APPENDIX A**  
**Emergency Action Plan Annual Training Invitation to  
Responsible Agencies and Organizations (2009)**



March 20, 2009

Subject: Middle Fork American River Hydroelectric Project – FERC Project No. 2079  
Invitation to the May 20, 2009 Emergency Action Plan (EAP) Training, Tabletop and  
Functional Exercises

Dear EAP Book Holder:

**Placer County Water Agency is requesting your participation in its Emergency Action Plan (EAP) Training, Tabletop and Functional Exercises scheduled for May 20, 2009.** We would appreciate receiving confirmation of your plans to attend. **Please respond at your earliest convenience and no later than April 10, 2009, by either returning via mail or by fax the attached Confirmation of Attendance.**

The program will begin with a check-in occurring between 8:30 – 9:00 AM at the following:

Hilton Garden Inn  
1951 Taylor Road  
Roseville, CA 95661  
Tel: (530) 773-7171

A map and driving directions are attached. The check-in period will allow guests to arrive in time to replace outdated sections of their EAP with updated ones, and to talk informally over a Continental Breakfast before the formal training and exercises begin at 9:00 AM. The day's events will include lunch and will end around 3:30 – 4:00 PM.

The agenda for the day will include sessions for accomplishing the following:

1. Reviewing sections of the EAP, including improvements suggested by participants at previous face to face meetings and the 2004 Functional Exercise to prepare ourselves for the Tabletop and Functional Exercises;
2. Enhancing our understanding of the potential flood effects;
3. Performing a Tabletop Exercise for L.L. Anderson Dam (French Meadows Reservoir), practicing in an informal setting our respective agency's responses as conditions could develop under the hypothetical flood;
4. Reinforcing our training concepts with a fun game involving all participants;
5. Performing a Functional Exercise for L.L. Anderson Dam (French Meadows Reservoir) practicing in a more realistic setting our respective agency's responses as conditions could develop under the hypothetical flood; and
6. Conducting a critique of the Tabletop and Functional Exercises, identifying any additional recommendations for improving the EAP and for conducting future exercises.

The Emergency Action Plan (EAP) is a living document, subject to continuous review and updating by PCWA, as circumstances warrant and comments are received from collaborating agencies such as yours. The Tabletop and Functional Exercises provides a unique opportunity for participants to achieve a broader understanding of the joint responses by PCWA and local agencies that would be integrated for such an emergency.

One of the important suggestions we heard from you during previous exercises was the need to better define the roles and responsibilities we all have under the EAP. In this regard, we have drafted these for your preview and comments. We would welcome any comments you may have ahead of the May 20, 2009 program, and encourage you to include those in your response confirming your attendance. PCWA



also welcomes your creative feedback during training and exercises in the interest of investigating ways to improve the EAPs in order for us to collectively provide the best protection of life and property.

Please call either Greg Young at (530) 823-4959 or Jay Correa at (530) 885-6917, if you have any further questions. We greatly appreciate your commitment of time and energy to support this critical step in emergency planning.

Sincerely,

Stephen J. Jones  
Power System Manager  
Placer County Water Agency

EAP Tabletop & Functional Exercise Invitation (3-20-09)

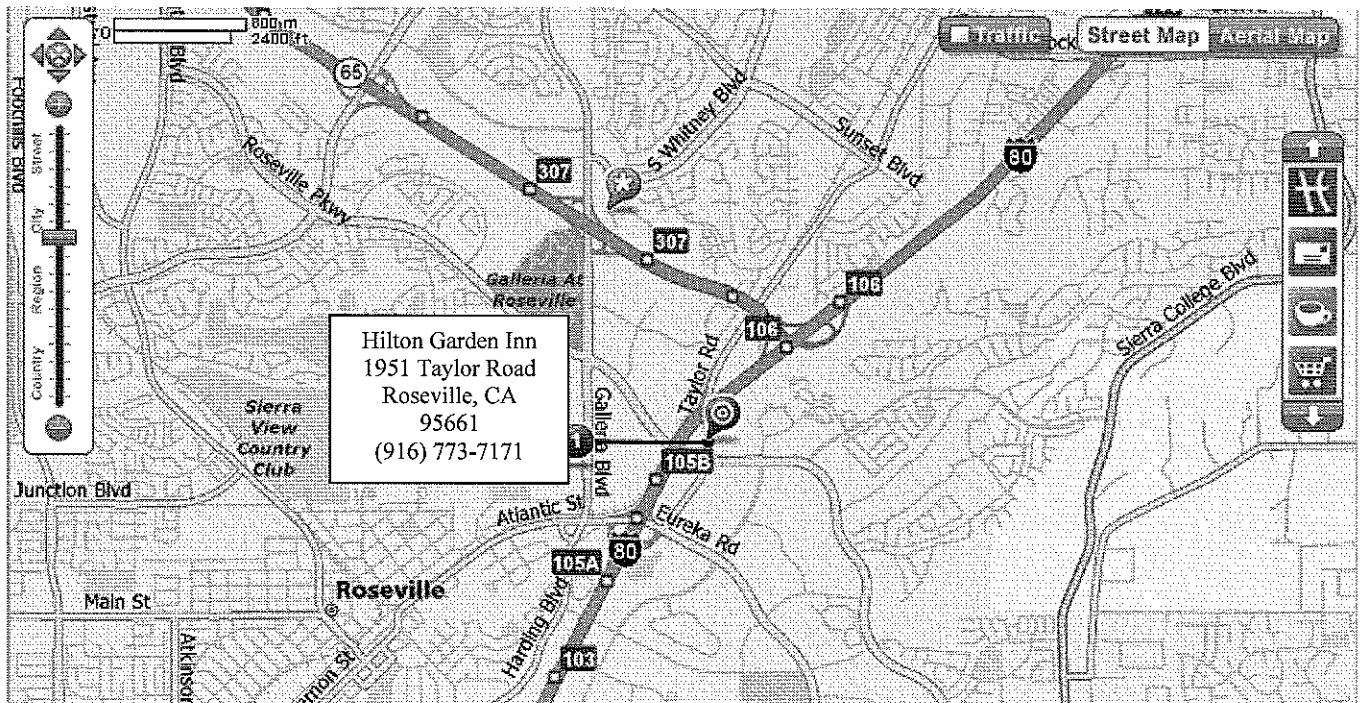
Enclosure

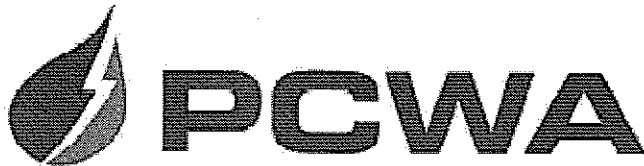
cc:

Andrew Price – Price Geographic Consulting, 2004 Adobe Trail, Placerville, CA 95667  
John Kessler – Kessler & Associates, LLC, 2801 Shady Lane, Pollock Pines, CA 95726

Driving Directions From Sacramento:

- Take I-80 East;
- Exit Eureka Road;
- Continue straight onto Taylor Road;
- Hotel is located on the left hand side at the intersection of Roseville Parkway;





**Confirmation of Attendance for the EAP Training, Tabletop & Functional Exercises  
May 20, 2009**

EAP Book #(s) \_\_\_\_\_

Name of Organization \_\_\_\_\_

Responder's Name \_\_\_\_\_ Responder's Phone # \_\_\_\_\_

Responder's Email \_\_\_\_\_

Our organization will attend the training, Tabletop and Functional Exercises and be represented by the following:

Names and titles of representatives who plan to attend:

_____	_____
_____	_____
_____	_____

Our suggestions for additional training topics are:

---

---

---

Our comments to the EAP Section V - Draft Roles and Responsibilities are:  
(you can attach a copy of your mark-up to our draft if this is easier)

---

---

---

Mail to:  
Jay Correa  
Administrative Specialist  
Placer County Water Agency  
P.O. Box 667  
Foresthill, CA 95631

or

Fax to (530) 367-4440:  
Jay Correa  
Administrative Specialist  
Placer County Water Agency

# **PCWA – Middle Fork American River Project (FERC # 2079) Draft Section V - Notification & Evacuation Responsibilities**

**Dear Emergency Management Agency Representative:**

**Please review your respective responsibilities and provide any initial comments you may have as part of your confirmation of attendance in the May 20, 2009 EAP Tabletop and Functional Exercises to be held in Roseville. We will discuss these further at this program, but would greatly appreciate receiving your initial comments as part of your response/confirmation of attendance that we request you return by April 10, 2009.**

**Thank you,**

**The PCWA Team**

**Emergency Management System** - Applying the Incident Command System (ICS), a component of the Standardized Emergency Management System (SEMS)

## **Placer County OES Coordinator and Emergency Operations Center (EOC) –**

- Lead the Emergency Operations Center (EOC) and coordinate responses by county, state and federal agencies;
- Establish priorities, interagency cooperation and efficient flow of information and resources for protecting lives and property;
- Coordinate with NWS to provide warnings and bulletins of potential or actual flooding using the Emergency Alert System via TV and radio;
- Direct sheriff, fire, and transportation agencies for notification, assessment, evacuation, traffic control, road closure and monitoring activities;
- Notify and coordinate providing services with State OES Warning Center;

## **El Dorado County OES Coordinator and Sheriff's Department –**

- Notify and coordinate support from El Dorado County Department of Transportation, USFS, CalFire and CHP - Placerville in providing mutual aid to Placer County in the form of public notification/evacuation, traffic control and road closure under the direction of the EOC;
- Establish El Dorado County-wide priorities, interagency cooperation and efficient flow of information and resources for protecting lives and property;

- Participate in the EOC as managed by Placer County OES;
- Coordinate with NWS to provide warnings and bulletins of potential or actual flooding using the Emergency Alert System via TV and radio;
- Direct El Dorado County sheriff, fire, and transportation agencies for notification, assessment, evacuation, medical aid, traffic control, road closure and monitoring activities;
- Coordinate information and response with CHP – Placerville for traffic control, road closure and monitoring activities;
- Coordinate providing services with State OES;

**Incident Command Post (ICP) –**

- Serves as the command post for directing field activities, as supported by the EOC;
- Would most likely be led by Placer County Sheriff or the USFS;

**PCWA Operator or On-Call Operator –**

- Serve as the first responder to the dam.
- Assess condition of the dam and reservoir and determine what response is necessary for protection of life and property;
- Report to the Power System Manager, Senior Operator, Hydro Administration or Engineering any conditions that require action or implementation of the EAP;
- Carry out any operations of the powerhouse, outlet and spillway controls in coordination with PG&E's Drum Powerhouse Operations Center and downstream water and/or hydroelectric project operators including USBR;
- Provide on-site monitoring and security of the dam and reservoir, unless otherwise coordinated with local emergency service agencies;

**PCWA Power Systems Manager, Senior Operator, Administration or Engineering –**

- Direct field operations as necessary for support of assessing conditions;
- Determine appropriate classification of event;
- Make notifications or direct others to make notifications (per Sample Statements) as designated in the Notification Flowchart;
- Direct implementation of all measures available to reduce risk to life and property, including water releases from Hell Hole, LL. Anderson and Ralston Afterbay Dams;
- Make notifications or to direct others to make notifications as designated in the Notification Flowchart , including those to Placer County and El Dorado County Sheriff Dispatch Centers, PCWA Station Attendants at Hell Hole and the Campground Manager at French Meadows , and state and federal officials;
- To develop any engineering plans for corrective measures and monitoring in coordination with PCWA Power System Operations, DSOD and FERC;
- To determine the duration of the emergency, and only when danger to life and property has passed, terminating the EAP in coordination with the EOC, FERC and DSOD;
- To evaluate the response to the emergency and adequacy of the EAP with EMAs following an event, issuing a written report, and revising the EAP as necessary;

**PCWA General Manager's Office –**

- Support or serve as PCWA's Liaison in the EOC;
- Serve as the Public Information Officer for contact with the public and news media;

**PCWA's Hell Hole Station Attendants –**

- Monitor conditions and regulate flow releases from Hell Hole and LL Anderson Dams;
- Notify Hell Hole Dam recreationists, or LL Anderson Dam recreationists and French Meadows campground manager of hazards and provide directions for seeking safe ground;

**USFS's Campground Manager at French Meadows Reservoir –**

- Coordinate and relay information to recreationists and direct them to safe ground based on guidance from USFS, PCWA and the EOC;

### **PG&E's Drum Powerhouse Switching Center –**

- Perform remote monitoring of the Middle Fork American River project outside of business hours;
- Notify PCWA's Foresthill Office or On-Call Operator of any alarms or reports from the public;
- Notify PG&E's helicopter pilot in Auburn if needed for warning notifications or evacuations from the air to dispersed recreationists and miners;
- If PCWA can't be contacted, make notifications or direct others to make notifications as designated in the Notification Flowchart, including those to Placer County and El Dorado County Sheriff Dispatch Centers, PCWA Station Attendants at Hell Hole and the Campground Manager at French Meadows, and state and federal officials;

### **911 Emergency –**

- Placer County Sheriff receives notification from Placer County and or PCWA; El Dorado County Sheriff receives notification from either Placer County, PCWA or from El Dorado County;
- If PCWA has not yet been notified of a hazardous condition related to Hell Hole, L.L. Anderson or Ralston Afterbay Dams, notify PCWA or PG&E's Drum Powerhouse;
- Notify other federal, state and county EMAs and relay information updates according to Notification Flowchart;

### **Placer County Sheriff –**

- Provide primary field direction and support in conducting assessment, warnings or evacuations of the public, notification of Foresthill Fire Protection District, establishing traffic controls, barricading roads, or monitoring flood conditions to protect recreationists, residents and businesses;

### **El Dorado County Sheriff –**

- Provide primary field direction and support in conducting assessment, warnings or evacuations of the public, establishing traffic controls, barricading roads, or monitoring flood conditions to protect recreationists, residents and businesses;



**CalFire (Grass Valley) –**

- Notify personnel internal to CalFire to provide notification and evacuation services, and medical aid;

**CalFire (Camino) –**

- Notify personnel internal to CalFire and El Dorado County Fire Protection District to provide notification and evacuation services, and medical aid;

**USFS (Grass Valley Dispatch and Tahoe National Forest –**

- Notify personnel internal to USFS to provide notification and evacuation services to dispersed recreationists, and traffic controls/road closures on USFS roads within Tahoe National Forest;
- Notify French Meadows campground manager if emergency is related to LL Anderson Dam;

**USFS (Camino Dispatch and El Dorado National Forest) –**

- Notify personnel internal to USFS to provide notification and evacuation services to dispersed recreationists, and traffic controls/road closures on USFS roads within El Dorado National Forest;

**State Department of Parks and Recreation –**

- Provide field support in conducting warnings or evacuations of the public, barricading roads or monitoring flood conditions. State Park's support is to particularly protect recreationists along the North and Middle Forks of the American River in and near Auburn State Recreation Area;
- Notify California Outdoors Rafting Association of the need to clear boaters off of the river;

**Highway Patrol –**

- Monitor traffic safety and highway road conditions;
- Implement road closure if necessary;

Provide notification via intercom and support monitoring conditions through its Air Operations;

**CalTrans –**

- Monitor traffic safety and state road conditions;
- Implement traffic control and road closures if necessary;

**Placer County Department of Public Works –**

- Monitor traffic safety and county road conditions;
- Implement traffic control and road closures if necessary;

**Placer County Public Information Officer –**

- In coordination with the EOC, provide information and updates to the public and news media regarding flood status and directions for warning and evacuation;

**Placer County Flood Control District –**

- Coordinate notifications and warnings on local flood effects as attributable to flooding caused by the Middle Fork American River Project;

**California Outdoors Rafting Association –**

- Notify whitewater boating businesses of potential and developing hazards and advise to avoid travel into the North and Middle Forks of the American River if conditions are not safe;

**USBR and DWR Flood Operations Center –**

- Manage high inflows to Folsom Lake in consideration of lake level and potential spill releases;
- Notify boaters and other potentially affected recreationists to evacuate the North and Middle Fork American River inlets to Folsom Reservoir;
- Provide information regarding field conditions and coordinate with EMAs and the EOC for notification and evacuation;

**State Division of Safety of Dams (DSOD) –**

- Provide technical guidance in assessing dam safety issues & implementing corrective actions;

**Federal Energy Regulatory Commission (FERC) –**

- Support and serve as a partner in PCWA’s emergency preparedness and coordination with other agencies in developing and implementing the EAP;
- Provide technical guidance in assessing dam safety issues & implementing corrective actions;
- Coordinate information to and from FERC’s Washington D.C. office;

**State OES Warning Center –**

- Support PCWA’s emergency preparedness and coordination with other agencies in developing and implementing the EAP;
- Provide a 24-7 point of contact with the State for coordinating assistance from statewide resources to the local community, such as emergency power, shelter & staging areas, potable water and mutual aid;
- Support Local Emergency Proclamations to enable & expedite actions for protection of life and property, restoration of public facilities & requests for a Governor’s State of Emergency and/or President’s Declaration when applicable;
- Coordinate state funding for disaster relief, including when applicable coordination for federal funding with FEMA;

**National Weather Service –**

- Continuously (24-7) monitor atmospheric & storm conditions and advise public, emergency services and PCWA of forecasted weather events via text, personal communications and site-specific maps;
- Provide public warning and bulletins via TV and radio of potential or actual flooding using the Emergency Alert System (EAS);